

MINUTES OF THE ANNUAL GENERAL MEETING

HELD ON: Friday 19 November 2010 at 11:00 a.m.
AT: Marriott Forest of Arden, Warwickshire

PRESENT: Alex Dennis Remmers UK Ltd (Chairman)
and FeRFA Members and guests as listed in Appendix 1
Helen McGachie FeRFA Chief Executive Officer
Lisa Hennessey FeRFA Secretary

1 INTRODUCTION AND WELCOME

The FeRFA Chairman, Alex Dennis, welcomed all those attending this year's AGM, particularly members that had joined during the year, and representatives from ConstructionSkills. He was delighted to see so many at the AGM particularly in this, the culmination of FeRFA's 40th year. He also thanked the exhibitors whose contribution helped support the AGM.

Apologies were noted and recorded.

Following the formalities of the AGM there were to be presentations on: FeRFA exclusive insurance schemes, and after lunch seminars on: Recycling in the resin flooring industry, Measuring Slip Resistance from Dr Malcolm Bailey of Slip Alert, Polyurethanes by Thorsten Gurke of Huntsman Polyurethanes and Cleaning and maintaining resin floors by Stephen Cox of Rotowash.

The Awards and NVQ Presentations would be made at the Annual Dinner in the evening.

2 MINUTES

The Minutes of the Annual General Meeting held on 9 December 2009, having previously been circulated, were agreed by the meeting as a true record of the proceedings.

3 REVIEW OF THE YEAR BY THE CHIEF EXECUTIVE OFFICER

Helen McGachie, FeRFA CEO, presented a review of the year and details of this are available to download from the Members Area of the FeRFA website.

4. FERFA PLAN 2010/11

The proposals for the coming year, including budget, were also outlined by the CEO and included in the presentation.

5 ELECTIONS

5.1 COUNCIL

The Council consisted of 16 members, which normally comprised: six Manufacturing members, six Contractor members and a maximum of four Associates. The Council was re-elected on an annual basis. During the year: Mark Spindley had resigned and Alan Dean (Flowcrete) had been co-opted in his place. Nominations had been received prior to the meeting and, as there were no further nominations from the floor, the following were 16 nominees were elected to the Council for the forthcoming year.

Contractor Members

Gary Allman	TPS 360 Ltd
Tracey Glew	PPC UK Ltd
Mark Hadfield	John Lord & Sons (Rizistal) Ltd
David Hepburn	Veitchi Ltd
John Hill	SPE International Ltd
Stan Howarth	Reprotec UK Ltd
Stewart Jones	IRL Group Ltd
David Priest	Kemtile Ltd

Manufacturer Members

Kevin Cook	Altro Floors
Alan Dean	Flowcrete Group plc
Alex Dennis	Remmers Ltd (Chairman)
Chris Orme	BASF Construction Chemicals (UK) Ltd
Shaun Speers	Sika Ltd (Chairman Technical Committee)
John Wright	Resdev Ltd

Associates/Surface Preparation Contractors

Matthew Brown	Ardex UK Ltd
Steven Foster	CCF Ltd

This concluded the business of the meeting

6 PRESENTATIONS

A list of presentations is given below. These are available to download from the members area of the website.

FeRFA INSURANCE SCHEME

The benefits of using the FeRFA exclusive insurance scheme were outlined by Howard Collins of Cobra Insurance Brokers. This was the sixth year of its partnership and members were enjoying the benefits of the scheme, including reduced premiums. Cobra Insurance had contributed £3,250 to FeRFA's training fund this year and £14,440 since the scheme began.

SUSTAINABLE PRACTICES WITHIN THE RESIN FLOORING INDUSTRY

Alex Dennis updated the meeting on the progress to date on a scheme to reduce the amount of waste packaging sent to landfill. FeRFA aimed to implement a new collection and recycling programme for waste plastic packaging and create a closed loop system (waste plastic into new plastic resin containers/ancillary products). It would also initiate training programmes to share best practice and implement a new environmental policy for the resin flooring industry

MEASURING THE SLIP RESISTANCE OF FLOORS

Dr Malcolm Bailey of Slip Alert gave a short talk on Pedestrian Slipping - why it happens and the problems associated with water lubricated situations. This illustrated why only two machines correctly measure Pedestrian Slip Resistance in wet conditions. This will be followed by a demonstration of both machines.

POLYURETHANES

A presentation on Polyurethanes was given by Thorsten Gurke of Huntsman Polyurethanes which discussed the technology behind PU systems, the MDI airborne exposure risk and VOC measurement

CLEANING AND MAINTENANCE OF RESIN FLOORS

Stephen Cox of Rotowash demonstrated the most effective way of keeping resin floors clean after installation, with advice on a maintenance programme after installation.

Circulation: All FeRFA Members
Enclosures: Attendance List

All presentations are available to download from the Members Area of the FeRFA Website at <http://www.ferfa.org.uk/html/guidance.htm>. To gain access to the Members Area you need to register, if you have not already done so - click on Help to do it.

FeRFA AGM 2010 – Delegates*

4M Flooring UK Ltd	John Amis Nigel Travis	Ryebrook Resins Ltd Sika Ltd Slip Alert / Radlett Consultants	Tony Hills Shaun Speers Jenny Bailey Malcolm Bailey Andrew Stewart
Altro Floors Ardex Ltd BASF	Kevin Cook Mike Langdon Rob Bentley Chris Orme Ian Scriven Jane Seymour	SPE International Ltd Spectrum Chemicals Surface Systems Ltd Surtech Ltd	Paul Mansfield Barry Sharpe David Mead Ian Holden Andy James David Pratt
CCF Ltd	Matthew Farmer Steven Foster Howard Collins	The Flooring Magazine The Preparation Group	Jackie Emslie Christine Buxton Tracey Glew Stephen Walker Kate Walshaw
Cobra Insurance Brokers Construction Skills	Clive Mitchell Alan Wemyss Charlie Hackney		John Hill Gary Allman Glenn Chapman Rob Chapman Bob Gray
Denholm Industrial Services Derbyshire Aggregates Face Consultants Ltd Flowcrete Ltd	Terry Lloyd Duane Scarfe Shane Doherty Rebecca Skade Darren Stanley	Top Team UK Ltd TPS360 Ltd Trelawny SPT Ltd	Mike Cave Anthony Johnson Kevin Storey William Hoyle Lee Sunderland Derek Curtin
Fresco Industrial Ltd Huntsman Performance Products Huntsman Polyurethanes	John Hodgson Thorsten Gurke Ian Rimmer Mike Robins Steve Easthope	Tynedale Flooring Ltd	Iain Eccleston David Hepburn Matthew Baker Mark Clarke Vernon Wilson
Incorez Ltd	Charles Lynch Stewart Jones Nickolaj J Neilson	Ultrasyntec Ltd	Helen McGachie Lisa Hennessey Mike Squirrell
IRL Group Ltd i-Tools Denmark John Lord & Son (Rizistal) Ltd	Mark Hadfield Stephen Lord Martin Price Jeff Revill David Priest	Veitchi Industrial Flooring Ltd	Stuart Bailey Jeanette Bailey
Kemtile Ltd Leeson Polyurethanes Ltd	Joel Leeson Chris Parkin Scott Burns Charles Ashby Steve Hagger	VI Distribution	
McDaid Screeding Ltd Midland Industrial Flooring Ltd	Jon Philpotts David Lissaman Daniel Crockett	FeRFA CEO FeRFA Secretary FeRFA Assessor Past FeRFA Chairman	
Prestec UK Ltd	Graham Fenton Alex Dennis Steve Dunn Jon Thurlbeck Tom Dossett		
Q Flooring Remmers UK Ltd	John Holmes Stan Howarth Elliott Lindsay John Wright Joan Wright		
Reprotec UK Ltd	David Clark Donna LeCarpentier Terry Mulholland		
Resdev Ltd	Paul Sharps Stephen Cox		
Respol Ltd Ronacrete Ltd			
Rotowash			

* this list includes those delegates who signed register