



## MINUTES OF FERFA ANNUAL GENERAL MEETING

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**HELD ON:** Friday 10<sup>th</sup> December 2021 at 12.00pm  
**VIA:** Microsoft Teams

**PRESENT:**

Darren Watkins	TPS360 Ltd (Chairman)
Bill Woodham	Sika Ltd (Vice Chairman)
Mark Spowage	FeRFA Chief Executive Officer
Kay Porter	FeRFA Company Secretary
Chris Budd	Watco UK
Emel Jami	Innoveo
Richard Jinks	Central Flooring Services
Chris Orme	Fosroc
Richard Coley	Resdev
Tracey Glew	The Preparation Group
John Hill	SPE/Bartlett Global
Tom Dossett	Ancorite Surface Protection
Neil Luck	ACO Building Drainage
John Brown	Veitchi Industrial Flooring
Richard Jinks	Central Flooring Services
Tracey Glew	The Preparation Group
Bill Woodham	SIKA
Derek Scott	Integrated Flooring Technologies
Andy Cummings	Ancorite Surface Protection
Martin Yarker	Mapei
David Priest	Kemtile
Steven Singh	Longrakespar

**APOLOGIES:**

Scott Burns	Aztec Screeding
Michael Gadney	Genesis
Ben Vincent	Boud Minerals

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### 1 WELCOME AND APOLOGIES

### 2 MINUTES OF PREVIOUS MEETING *(paper reference 211210-2)*

The Minutes of the Annual General Meeting held on 27<sup>th</sup> November 2020, having previously been circulated, were agreed.

### 3 MATTERS ARISING

None

### 4 ANNUAL REPORTS AND ACCOUNTS

**4.1** Review of the year 2020-2021 & Plans for 2021-2022 was presented and well received.

**4.2** Resolution to approve the annual accounts for 2020-2021 was agreed. Chairman to sign accounts and Auditor to send to Companies House.



**5 SPECIAL RESOLUTION: DIRECTOR APPOINTMENTS** (*paper reference 211210-5 was circulated in advance and is attached to these minutes*). Unanimously agreed.

**5.1** Director Appointments - Term of office extended for 12 months until the next AGM, whichever date occurs first. Agreed.

**5.2** FeRFA Council remains as following:

**Contractor Members**

Scott Burns	Aztec Screeding
John Hill	SPE/Bartell Global
Tracey Glew	PPC UK Ltd
Darren Watkins	TPS360 Ltd (outgoing Chair)
Richard Jinks	Central Flooring Services (incoming Vice Chair)

**Manufacturer Members**

Tom Dossett	Ancorite
Richard Coley	Resdev
Chris Budd	Watco
Chris Orme	Fosroc Ltd (incoming Chair)

**Associate Members**

Emel Jami	Innoveo
Neil Luck	ACO Building Drainage

**For the record, the following Directors stood down at the AGM:**

John Brown	Veitchi Industrial Flooring
Jack Sant	Uzin
Bill Woodham	Sika Ltd

CEO thanked the Directors and outgoing Chair and Vice Chair for their service and welcomed the incoming Chair and Vice Chair.

**6 APPOINTMENT OF INDEPENDENT AUDITOR (2021-22)**

**6.1** Resolution of the appointment of Independent Auditor for 2021-2022 - UHY appointment agreed.

**7 ANY OTHER BUSINESS**

None

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**This concluded the business of the meeting**