



## **MINUTES OF FeRFA AGM MEETING**

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**HELD ON:** Friday 18<sup>th</sup> November 2022 at 14:30pm

**LOCATION:** The Orchard Hotel, East Midlands Conference Centre, Nottingham, NG7 2BJ

### **PRESENT:**

Tracey Glew	FeRFA CEO
Chris Orme	Fosroc International
Richard Jinks	Central Flooring Services
Catherine Spibey	Smart Marketing Works
Heather Brown	FeRFA Secretariat
Sarah Nickless	FeRFA Secretariat
Nick Megson	Abacus Flooring Solutions
Tom Dossett	Ancorite
Scott Burns	Aztec Screeding
Dan Morgan	Central Flooring Services
Richard Jinks	Central Flooring Services
Dave Rowlands	CITB
Tom Emery	Don Construction Products
Chris Orme	Fosroc International
Harald Maul	Gebruder Dorfner GmbH
Michael Gadney	Genesis Global Systems
Paul Godfrey	Genesis Global Systems
Emel Jami	Innoveo
David Priest	Kemtile
Steven Singh	Long Rake Spar (Grantex)
Jon Morris	NCC (Northwest)
David MacKay	NCC (Northwest)
Adam Holland	Reprotec UK
Elliott Lindsay	Reprotec UK
Richard Coley	Resdev
John Hill	SASE Bartell Group
Lee Moreland	Sherwin Williams
Mark Spowage	Sherwin Williams
Steve Holmes	Sika

Darren Watkins	TPS360
Steve Jenkins	Vebro Polymers
Helen Jones	VI Distribution
Iain Wilson	VI Distribution
Joanne Draper	Zircon Flooring
Stewart Draper	Zircon Flooring
Catherine Spibey	Smart Marketing Works
Sarah Nickless	FeRFA Secretariat
Heather Brown	FeRFA Secretariat

### **APOLOGIES:**

Neil Luck	ACO Building Drainage
Terry Mulholland	Ronacrete
Kay Porter	Smart Marketing Works
John Holmes	Reprotec
Jonathan Shum	Sika Ltd
Matthew Otter	The Training Quarter
Lizzie Smith	The Training Quarter

### **1. WELCOME AND APOLOGIES**

Tracey Glew Ferfa CEO, welcomed everyone to the AGM, introducing the vision for the future of the FeRFA brand, commitment to provide member benefits, with an emphasis of delivering results for members and encouraging Contractor members to train the next generation of the industry specialist applicators, taking advantage of the CITB funding secured by FeRFA.

The presentation highlighted the current financial position, FeRFA Management structure, Mission Statement, new members overview, current membership statistics and pending Applications.

### **2. MINUTES OF PREVIOUS MEETING**

Friday 10th December 2021 at 12.00pm – see website for reference

AGM held virtually on Friday 10<sup>th</sup> December 2021, having previously been circulated, were agreed.

### **3. MATTERS ARISING**

None

### **4. FINANCIAL REVIEW 2021/2022**

Summary

Annual Accounts for 2021-2022 to be reviewed and signed off by The Chairman at the Board Meeting on February 14<sup>th</sup>, 2023.

## **5. MARKET SURVEY REVIEW 2021**

Presented by Chris Orme FeRFA Chairman

## **6. FeRFA INITIATIVES FOR LAST 12 MONTHS**

(On presentation)

## **7. MARKETING STATISTICS**

Presented by Catherine Spibey

## **8. MEMBERSHIP SUPPORT & BENEFITS**

(On presentation)

## **9. OBJECTIVES & STRATEGY 2023**

(On Presentation)

## **10. PROJECTED BUDGET 2022/2023**

(On Presentation)

## **11. TRAINING OPPORTUNITIES**

(On Presentation)

## **12. PARTNER PRESENTATIONS**

- Smart Marketing Works
- The Training Quarter
- CITB

## **13. FeRFA BOARD ELECTIONS**

### **RESIGNATIONS FROM BOARD**

- Chris Budd     Watco
- Ian Dawson     Mapei
- Tom Dossett     Ancorite
- David Hockley   Sika

The nominees for the Ferfa Board for 2023 are:

### **Contractor Members**

Darren Watkins	TPS360
David Priest	Kemtile
John Hill	SASE Bartell Group
Nick Megson	Abacus Flooring Solutions
Richard Jinks	Central Flooring Services
Scott Burns	Aztec Screeding

### **Manufacturer Members**

Chris Orme	Fosroc International
Richard Coley	Resdev
Mark Spowage	Sherwin Williams
Jon Morris	NCC

### **Associate Members**

Emel Jami	Innoveo
Neil Luck	ACO Building drainage

All were nominated and agreed as FerFA Directors.

The CEO thanked the Directors for their commitment and support and welcomed new appointments.

There are vacancies on The Ferfa Board of Directors to be filled. Nominations have been forthcoming and will be reviewed at the board meeting 14<sup>th</sup> February 2023.

### **14. ANY OTHER BUSINESS**

None

A poll of the attendees were asked to vote on their priorities as a FerFA member, the results are listed in order:

1. Marketing & PR
2. Member Discounts
3. Networking Opportunities

All members are invited to submit their proposals for the Association to deliver.

**This concluded the business of the meeting**

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### **PRESENTATIONS**

All presentations can be viewed on the Members Area of the FerFA website.